

**THIS IS ONLY A GUIDE FOR ACCESSING AND USING THE B-7 E-FILING PROGRAM
(FOR CORPORATIONS, UNIONS, AND OTHER ENTITIES).
IF YOU HAVE ANY QUESTIONS PLEASE CONTACT OUR OFFICE.**

NADC Home Page

www.nadc.state.ne.us

Statements ... Reports Me... Reports Me... Delinquent ... Delinquent ... Nebraska... x Nebraska A... Nebraska Se...

Official Nebraska Government Website

11th Floor of the State Capitol
P.O. Box 95086
Lincoln, NE 68509
(402) 471-2522

Nebraska Accountability and Disclosure Commission

Campaign Finance Lobbying Ethics / Conflicts of Interest Enforcement

Home

Home

View Campaign Filings

Forms

Publications

Electronic Filing

Enforcement Actions

Commissioners

Staff / Contact Us

Commission Agendas and Minutes

Rules and Regulations

Political Accountability Disclosure Act

State of Nebraska

Welcome

The Nebraska Accountability and Disclosure Commission is an independent agency of the State of Nebraska. The Commission administers and enforces the State's campaign finance laws, its laws lobbying, and its conflict of interest laws.

Campaign Activity

Application to File Campaign Statement Electronically

Lobbying

Candidates & Ballot Question

PAC

B - 7

Important Dates

2013 City of Lincoln Primary Election

1st Primary Statement - March 11, 2013

2nd Primary Statement - April 1, 2013

Post Primary Statement - May 20, 2013

[Details...](#)

2013 City of Omaha Primary Election

1st Primary Statement - March 4, 2013

2nd Primary Statement - March 25, 2013

Post Primary Statement - May 13, 2013

[Details...](#)

[Archive...](#)

NADC Home Page

**Hover your cursor over “Electronic Filing” then
“Campaign Activity” then click on “B-7”**

You must have an e-filing application on file in order to use the e-filing program.

For an application go to > <http://www.nadc.state.ne.us/docs/e-filing-all-purpose-application-form.doc>

OR click on the link "Forms" and then (on the page) click on "Electronic Filing Application for Forms B-1, B-4, and B-7". You may fax (402-471-6599) or e-mail the application (to Serena Dunn or David Hunter) however a signed copy must be filed with the Commission. For e-mail, click on "Staff/Contact Us" from our Home Page.

Online Campaign Reporting

Application Help Guide:

- **Items bordered in red are required**
- **Items bordered in blue are optional**
- Do not use your browser's "Back" or "Forward" buttons to navigate between pages
- Follow the web links or **Menu Options** area at the bottom of your screen to navigate
- Review your **User Message Center** (if available) for current status on your progress.
- You will have access to edit most pages at review time.

Login

User Login

Please choose your type of login below:

I am a... ☐ Returning Filer ☐ First Time Filer

Menu Options

[Click here to login...](#)

Contact Information

Nebraska Accountability and Disclosure Commission
11th Floor of the State Capitol
P.O. Box 95086 Lincoln, NE 68509
(402) 471-2522

LOGIN page

Electronic Filing for Corporations, Unions or Other Associations

If this is your first time, click on bubble "First Time Filer"
otherwise click on bubble "Returning Filer"

You must have an application on file with a password in order to use the e-filing program! To obtain an application, see our note on the previous page, NADC Home page.

Online Campaign Reporting

Application Help Guide:

- **Items bordered in red are required**
- **Items bordered in blue are optional**
- Do not use your browser's "Back" or "Forward" buttons to navigate between pages
- Follow the web links or **Menu Options** area at the bottom of your screen to navigate
- Review your **User Message Center** (if available) for current status on your progress.
- You will have access to edit most pages at review time.

Login

User Login

Please choose your type of login below:

I am a... ☒ Returning Filer ☐ First Time Filer

ID Number:

Password:

[\[Lost your password? \]](#)

Menu Options

[Click here to login...](#)

Contact Information

Nebraska Accountability and Disclosure Commission
11th Floor of the State Capitol
P.O. Box 95086 Lincoln, NE 68509
(402) 471-2522

LOGIN page, Returning Filer

Online Campaign Reporting

Application Help Guide:

- **Items bordered in red are required**
- **Items bordered in blue are optional**
- Do not use your browser's "Back" or "Forward" buttons to navigate between pages
- Follow the web links or **Menu Options** area at the bottom of your screen to navigate
- Review your **User Message Center** (if available) for current status on your progress.
- You will have access to edit most pages at review time.

Login

User Login

Please choose your type of login below:

I am a... ☐ Returning Filer ☒ First Time Filer

ID Number:

*Please contact NADC if you don't know your ID number: (402) 471-2522

New Password:

[[Need help choosing a password?](#)]

Retype New Password:

Menu Options

[Click here to login...](#)

Contact Information

Nebraska Accountability and Disclosure Commission
11th Floor of the State Capitol
P.O. Box 95086 Lincoln, NE 68509
(402) 471-2522

LOGIN page, First Time Filer

Online Campaign Reporting

Application Help Guide:

- Items bordered in red are required
- Items bordered in blue are optional
- Do not use your browser's "Back" or "Forward" buttons to navigate between pages
- Follow the web links or **Menu Options** area at the bottom of your screen to navigate
- Review your **User Message Center** (if available) for current status on your progress.

User Message Center

Message(s) from the application:

- You may review your submitted form(s) below

Statement(s) History & Options

Form Type	Nature	Election Date	Reporting Date(s)	Date Saved	Submitted	Processed?	Action(s)
B7			11/16/2012		11/16/2012 08:18:31 AM	YES	View & Print...
B7			12/13/2012		12/13/2012 11:12:10 AM	YES	View & Print...

Start a new form:

Political Contributions Of A Corp., Union Or Assoc. (B-7)

Select a form...

Political Contributions Of A Corp., Union Or Assoc. (B-7)

Start...

Menu Options

[Logout..](#)

Contact Information

Nebraska Accountability and Disclosure Commission
11th Floor of the State Capitol
P.O. Box 95086 Lincoln, NE 68509
(402) 471-2522

History page

To start a new form, click on the drop down arrow and then select "Political Contributions of a Corp., Union or Assoc. (B-7)" Then click on "Start".

You cannot start a new report if a previous report has not been processed, designated by NO under the column "Processed?"

If you have "submitted" the previous report, feel free to contact our office to determine if we have processed it.

Report of Political Contributions

Application Help Guide:

- Items bordered in red are required
- Items bordered in blue are optional
- Do not use your browser's "Back" or "Forward" buttons to navigate between pages
- Follow the web links or [Menu Options](#) area at the bottom of your screen to navigate
- Review your [User Message Center](#) (if available) for current status on your progress.
- You will have access to edit most pages at review time.

Item 1 - Contributor Summary

User Message Center

Message(s) from the application:

- Please review your Contributor and/or Treasurer information below.
If you would like to request any updates or changes, you may contact NADC via email by [clicking this link](#).

Contributor

Contributor Name:
Address:

Treasurer Name:
Treasurer Address:

Nature of Corporation: ☒ Corporation ☐ Labor Organization ☐ Industry or Trade Organization ☐ Professional Association

Phone Number:

Menu Options

[Click here to continue..](#)

Contact Information

Nebraska Accountability and Disclosure Commission
11th Floor of the State Capitol
P.O. Box 95086 Lincoln, NE 68509
(402) 471-2522

Item 1 - Contributor Summary

Check that your information is correct and then click on "Click here to continue..."

Note: After pressing "Click here to continue" on each page you cannot make any changes to those pages until you get to the "Review" section towards the end of the program. From the Review page, you may make changes or additions to any section of the report.

Nebraska Accountability and Disclosure Commission

Report of Political Contributions

Application Help Guide:

- Items bordered in red are required
- Items bordered in blue are optional
- Do not use your browser's "Back" or "Forward" buttons to navigate between pages
- Follow the web links or [Menu Options](#) area at the bottom of your screen to navigate
- Review your [User Message Center](#) (if available) for current status on your progress.
- You will have access to edit most pages at review time.

Item 2 - Direct Contributions to Candidates or Political Committees

Complete for all cash contributions and expenditures, pledges and loans of more than \$250.00 made directly to candidates or political committees

Contribution(s)

ID Number: Contributor Name:

You may: Click this button to [Add Contribution\(s\)](#) *OR* Check this box for ☐ No reportable activity.

Name	Date	Amount	Action(s)
TOTAL OF ALL		0.00	

Menu Options

[Click here to continue..](#)

[Click here to save & exit..](#)

Contact Information

Nebraska Accountability and Disclosure Commission
11th Floor of the State Capitol
P.O. Box 95086 Lincoln, NE 68509
(402) 471-2522

Item 2 – Direct Contributions, Add Contribution(s)

You must click "Add Contribution(s)" or check "No Reportable Activity".

Note that the form is not filed with our office until you have gone through to the end and "Submitted" the report.

"Click here to save & exit.." does not submit the report!

Item 2 – Direct Contributions to Candidates or Political Committees
Complete for all cash contributions and expenditures, pledges and loans of more than \$250.00 made directly to candidates or political committees

User Message Center

Message(s) from the application:

- Just type the first few characters of your committee name and the application will assist you in finding it.
- Currency formatting, such as Dollar signs ('\$') and Commas(',') are not allowed and will be automatically removed

New Contribution

☐ Click here to cancel this new contribution

Additional search help is available at the [NADC Website](#)

Enter the candidate's last name OR part of the committee name to start the search

Name: Search...

Committee Name:

[Committee not in the system? Click here..](#)

Contribution Date: Format: (MM/DD/YYYY) or [Use the Calendar Assistant...](#)

Amount: \$

[Save this new Contribution...](#)

Contribution(s)

ID Number: Contributor Name:

Name	Date	Amount	Action(s)
TOTAL OF ALL		0.00	

Menu Options

[Click here to continue..](#)

Contact Information

Nebraska Accountability and Disclosure Commission
11th Floor of the State Capitol
P.O. Box 95086 Lincoln, NE 68509
(402) 474-3522

Item 2 – Direct Contributions

Note that the form is not filed with our office until you have gone through to the end and "Submitted" the report.

"Click here to save & exit.." does not submit the report!

Nebraska Accountability and Disclosure Commission

Report of Political Contributions

Application Help Guide:

- Items bordered in red are required
- Items bordered in blue are optional
- Do not use your browser's "Back" or "Forward" buttons to navigate between pages
- Follow the web links or **Menu Options** area at the bottom of your screen to navigate
- Review your **User Message Center** (if available) for current status on your progress.
- You will have access to edit most pages at review time.

Item 3 - Indirect Contributions In-Kind, Personal Services and Independent Expenditures

Indirect Contribution(s)

ID Number: Contributor Name:

You may: Click this button to *OR* Check this box for ☐ No reportable activity.

Name	Support	Oppose	Nature	Date	Amount	Payee	Description	Action(s)
TOTAL OF ALL					0.00			

Menu Options

[Click here to continue..](#)

[Click here to save & exit..](#)

Contact Information

Nebraska Accountability and Disclosure Commission
11th Floor of the State Capitol
P.O. Box 95086 Lincoln, NE 68509
(402) 471-2522

Item 3 – Indirect Contributions

You must click "Add Contribution(s)" or check "No Reportable Activity".

Note that the form is not filed with our office until you have gone through to the end and "Submitted" the report.

Item 3 - Indirect Contributions
In-Kind, Personal Services and Independent Expenditures

User Message Center

Message(s) from the application:

- Currency formatting, such as Dollar signs ('\$') and Commas(',') are not allowed and will be automatically removed

New Indirect Contribution

☐ Click here to cancel this new contribution

Additional search help is available at the [IADC Website](#)

Enter the candidate's last name OR part of the committee name to start the search

Name:

Committee Name:

Oppose:

Nature:

Date: Format: (MM/DD/YYYY) or

Amount: \$

Payee Name:

Description:

Item 3 – Indirect Contributions, Add Contribution(s)/Committee(s)

Note that the form is not filed with our office until you have gone through to the end and "Submitted" the report.

Report of Political Contributions

Application Help Guide:

- **Items bordered in red are required**
- **Items bordered in blue are optional**
- Do not use your browser's "Back" or "Forward" buttons to navigate between pages
- Follow the web links or **Menu Options** area at the bottom of your screen to navigate
- Review your **User Message Center** (if available) for current status on your progress.
- You will have access to edit most pages at review time.

Item 4 - Expenditures For Establishment or Administration of a Separate Segregate Political Fund (SSPF PAC)

PAC Administration Expenditures

ID Number: Contributor Name:

You may: Click this button to *OR* Check this box for ☐ No reportable activity.

Committee Name	Acronym	Action(s)

You may: Click this button to

Date	Description	Action(s)

Menu Options

Contact Information

Nebraska Accountability and Disclosure Commission
11th Floor of the State Capitol
P.O. Box 95086 Lincoln, NE 68509
(402) 471-2522

Item 4 – Expenditures for Administration of SSPF

You must click "Add Committee" or check "No Reportable Activity".

Note that the form is not filed with our office until you have gone through to the end and "Submitted" the report.

Item 4 - Expenditures For Establishment or Administration
of a Separate Segregate Political Fund (SSPF PAC)

User Message Center

Message(s) from the application:

- Currency formatting, such as Dollar signs ('\$') and Commas(',') are not allowed and will be automatically removed

Add Committee

☐ Click here to cancel this committee entry

Additional search help is available at the [NADC Website](#)

Enter the candidate's last name OR part of the committee name to start the search

Name:

Committee Name:

Acronym: Or enter "None"

Item 4 – Expenditures for Administration of SSPF, Add Committee

Item 4 - Expenditures For Establishment or Administration
of a Separate Segregate Political Fund (SSPF PAC)

User Message Center

Message(s) from the application:

- Currency formatting, such as Dollar signs ('\$') and Commas(',') are not allowed and will be automatically removed

Personal Service

☐ Click here to cancel this service entry

If you need to add more than one personal service, select the number here. Add additional services.

Date: Format: (MM/DD/YYYY) or

Description:

Item 4 – Expenditures for Administration of SSPF, Add Personal Service

11th Floor of the State Capitol
P.O. Box 95086
Lincoln, NE 68509
(402) 471-2522

Nebraska Accountability and Disclosure Commission

Report of Political Contributions

Application Help Guide:

- **Items bordered in red are required**
- **Items bordered in blue are optional**
- Do not use your browser's "Back" or "Forward" buttons to navigate between pages
- Follow the web links or **Menu Options** area at the bottom of your screen to navigate
- Review your **User Message Center** (if available) for current status on your progress.
- You will have access to edit most pages at review time.

Review

Please review your information below. Follow the review buttons if needed.
Sign and choose "Submit Form.." when complete.

Item 1 - Contributor Summary

Contributor

Contributor Name:

Address:

Treasurer Name:
Treasurer Address:

Nature of Corporation: ☒ Corporation ☐ Labor Organization ☐ Industry or Trade Organization ☐ Professional Association

Phone Number:

[Click here to edit your Contributor Summary...](#)

Item 2 - Direct Contributions

Direct Contribution(s)

Name	Date	Amount
TOTAL OF ALL		0.00

[Click here to edit your Direct Contributions...](#)

You may make changes or additions to any sections
from this review page.

Item 3 - Indirect Contributions

Indirect Contribution(s)

Name	Support	Oppose	Nature	Date	Amount	Payee	Description
TOTAL OF ALL					0.00		

[Click here to edit your Indirect Contributions...](#)

Item 4 - SSPF PAC Administration Expenditures

Expenditures

Committee Name				Acronym
Date	Description			

[Click here to edit your Expenditures...](#)

Compliance

Verify Compliance

I, ,
state that I am duly authorized to file this report, that I have used all reasonable diligence in it's preparation and that to the best of my knowledge it is true and complete.

Menu Options

[Submit form...](#)

[Click here to save & exit..](#)

Contact Information

Nebraska Accountability and Disclosure Commission
11th Floor of the State Capitol
P.O. Box 95086 Lincoln, NE 68509
(402) 471-2522

Note that the form is not filed with our office until you have "Verified Compliance" by typing in your name and clicked "Submit form..."

Online Campaign Reporting

Application Help Guide:

- **Items bordered in red are required**
- **Items bordered in blue are optional**
- Do not use your browser's "Back" or "Forward" buttons to navigate between pages
- Follow the web links or **Menu Options** area at the bottom of your screen to navigate
- Review your **User Message Center** (if available) for current status on your progress.
- You will have access to edit most pages at review time.

Receipt

Successful Submission Confirmation

Submission Date/Time: 12/13/2012 02:34:10 PM
Your statement has been successfully submitted.

Filings submitted before 5:00 PM central time on or before the due date are timely filed.
Filings received after 5:00 PM are considered received on the next state business day.

Menu Options

[Click here to print report...](#)

[Click here to save & exit...](#)

Contact Information

Nebraska Accountability and Disclosure Commission
11th Floor of the State Capitol
P.O. Box 95086 Lincoln, NE 68509
(402) 471-2522

Please take a few moments to complete this brief [survey](#). Your feedback is appreciated.

Receipt, Successful Submission Confirmation ...w/option to Print or Exit

Be sure to print the report or save the PDF file (an option after "Click here to print report...") for proof that you filed the report. Then "Click here to save & exit..."